



# SCHOOL BASED DECISION MAKING (SBDM) COUNCIL

## ~ Chenoweth Parents/Guardians Please Read! ~

The Chenoweth Elementary PTA will hold the election of a parent representative for our SBDM (School-Based Decision Making) Council via an online survey running May 10-12, 2026. There will not be in-person voting this year.

### FAQs ABOUT SBDM COUNCILS:

**What is the SBDM Council?** The SBDM Council is the governing body for this school. It determines school policy for curriculum, staffing, discipline, scheduling, instructional practices, extra-curricular activities and all other matters pertinent to the operation of the school. All SBDM Council policies are designed to help boost student achievement and must be consistent with Jefferson County Board of Education and Kentucky Board of Education policies. More details can be found on the JCPS website following the QR code.



**What is the time commitment?** A typical month includes one meeting (second or third Thursday of each month) at the school that lasts one hour or less. There may be additional meetings called when there is an urgent or special need to address. State law requires members elected to an SBDM Council to receive training. New council members receive six hours of training. Returning members receive three hours.

**Who serves on the SBDM Council?** Two parent representatives are elected to the council to represent the views of *all* parent/guardians and families in the community. Three teachers are elected by the teachers and staff to serve and the Principal serves as the chair of the council.

**Who may run for the Council?** Any parent or legal guardian of a student who is enrolled in the school during the parent's term of office is eligible. A parent or legal guardian may not serve if he/she or a relative (including spouse) is employed at a Central Office location or at their child's school.

**What are the terms of office?** For the 2026-2027 school year, there will be one parent elected to serve a **two-year** term. The Chenoweth SBDM Council revised the bylaws so that there will always be an experienced parent serving on the Council. Cristal Fox will be returning to the SBDM Council this year serving the second year of her term. Michael McDonald's term will be ending and we appreciate his service.

**How will I know who is running for Council?** The slate of nominees with their provided information will be shared via newsletter & social media by May 7, 2026.

**If I want to run for the SBDM Council, what do I do?** Complete the nomination form (see other side) and email it to [ChenowethPTA@gmail.com](mailto:ChenowethPTA@gmail.com) or hand-deliver (with date received) to the front office by Wednesday, April 29, 2026. You may nominate yourself or another parent, IF you have that parent's consent.

**Who may vote in the election?** Any parent or legal guardian of a student currently enrolled in this school.

One parent member will be elected to serve and no absentee ballots will be allowed. A nomination form is on the other side of this page. Please consider serving in this important position at Chenoweth. If you have any questions please email [ChenowethPTA@gmail.com](mailto:ChenowethPTA@gmail.com).



# SBDM Council Parent Representative Nomination Form

**Deadline:** Nomination, *along with biographical information*, must be sent by email to [ChenowethPTA@gmail.com](mailto:ChenowethPTA@gmail.com) or delivered to the office by 5:00 pm on Wednesday, April 29, 2026.

**If walking in the completed Nomination Form to the School Secretary, it must be marked received with the date.**

ATTN: PTA President  
Chenoweth Elementary School  
3622 Brownsboro Road  
Louisville, KY 40207  
Re: **SBDM Nomination**

**Nominee Confirmation:** A PTA board member will contact you *by email* by the end of the day on the day following the close of nominations. You must respond by email by the end of day on May 4, 2026 to accept your nomination and understanding of the role.

**Qualifications:** A parent council member shall be a parent, foster parent or a legal guardian of a student enrolled in the school during the council member's term in office. A parent representative may not serve on the SBDM Council if he/she or his/her relative is employed at a Central Office location or that school, or a local school board member or the spouse of a school board member.

**Term:** The term of office for the 2026-2027 year will be **two years**. This ensures that one experienced parent representative will always be on the council. Parents may nominate themselves or another parent with their consent.

**Name of Nominee** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_ **(cell/landline)** **Email** \_\_\_\_\_

**Child/Children enrolled at Chenoweth** \_\_\_\_\_

**Nominated by** \_\_\_\_\_

I accept this nomination and certify that I am eligible to serve on this Council and meet all the qualifications described above.

**Signature of Nominee** \_\_\_\_\_

**BIOGRAPHY:** Please attach or email [chenowethpta@gmail.com](mailto:chenowethpta@gmail.com) with a single page biography including the following information: nominee, name of Chenoweth student(s), occupation, educational background, volunteer experience and an explanation of why you are running for the SBDM Council.